Ordinance C-25

An Ordinance amending Section 155.02 of Chapter 155 of the Codified Ordinances of the City of Orrville, Ohio relating to spending authority of the Director of Safety-Service, Director of Utilities and Orrville Utilities Board and bidding procedures.

BE IT ORDAINED by the Council of the City of Orrville, Ohio:

Section 1: That Section 155.02 of Chapter 155 of the Codified Ordinances of the City of Orrville shall be amended to read as follows:

155.02 BIDDING PROCEDURES.

(a) The Director of Public Safety and Service, the Director of Utilities and Orrville Utilities Board, or their designees, may make any contract, purchase supplies or material to provide labor for any work under the supervision of their respective departments and divisions and agencies of the City involving not more than the following amounts:

Director of Public Safety: The amount set forth in Ohio Revised Code §9.17, as amended, or Seventy-Five Thousand Dollars ($75,000), whichever is greater.; and

Director of Utilities: One Hundred Thousand Dollars ($100,000.00); and

Orrville Utilities Board: Amounts over One Hundred Thousand Dollars ($100,000.00) up to Two Hundred Fifty Thousand Dollars ($250,000.00).

(b) When an expenditure with the department, division, agency or Board, other than compensation of persons employed therein, exceeds the above limits, such expenditure shall first be authorized and directed by Resolution of Council. Except as otherwise indicated in this Section, when so authorized and directed, the General Board of Control and/or the Public Utilities Board of Control, or their designees, shall make a written contract in the name of the City with the lowest and best bidder after advertisement for no less than two, nor more than four consecutive weeks in a newspaper of general circulation within the City.

(c) Upon the approval of a Resolution by the Council, the General Board of Control and/or the Public Utilities Board of Control, or their designees, may enter into a contract without competitive bidding for any one of the following conditions:

(1) When such purchase consists of supplies or a replacements or supplemental part or parts for a product or equipment owned by the City and the only source of supply for such supplies, part or parts is limited to a single source of the Public Utilities Board and/or any director recommends to Council that the best source is the original manufacturer;

(2) When only a single sole source exists for the purchase of a particular item of equipment;

(3) When the contract is for a professional or technical service;

(4) When a General Services Administration (GSA) price and specification is certified to the City by the vendor, and the specification meets the needs of the City;

(5) When purchase through participation in state contracts into which the Department of Administrative Services, Office of State Purchasing has entered;

(6) When Council has authorized a contract to be competitively bid and no meaningful bids are received, the General Board of Control and/or Public Utilities Board of Control may proceed to award a contract as specified in the Resolution without bidding; and

(7) When the contract is for the sale of real estate intended for economic development purposes.

Section 2: All legislation inconsistent with this Ordinance is hereby repealed.

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Section 3: That this Ordinance shall take effect and be in full force form and after the earliest period allowed by law.

Passed this 16 day of June 2025.

Paul Vann
President of Council

Attest:

Jeanne Gault
Clerk of Council

Approved:

Mayor: Matthew F. Pegan

Dated: 6/16/2025

I, Jeanne Gault, Clerk of Council of the City of Orrville do hereby certify this legislation _____ adopted on_____was duly posted on_____ within 10 days as required by the Charter of said City.