Ordinance F-25

An Ordinance amending Section 155.02 of Chapter 155 of the Codified Ordinances of the City of Orrville, Ohio relating to publication requirements and bidding procedures.

WHEREAS, Ohio Revised Code §153.07 relating to the newspaper publication of notice of bids has been amended to require publication by electronic means as opposed to newspaper publication; and

WHEREAS, As newspaper circulation continues to decline nationwide, it is cost-effective and more efficient to publish notice of bids by electronic means; and

WHEREAS, It has been the City's experience that interested and qualified bidders receive notice of bid opportunities through trade and other associations that would be available to them through electronic notices.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Orrville, Ohio:

Section 1: That Section 155.02 of Chapter 155 of the Codified Ordinances of the City of Orrville shall be amended to read as follows:

155.02 BIDDING PROCEDURES.

(a) The Director of Public Safety and Service, the Director of Utilities and Orrville Utilities Board, or their designees, may make any contract, purchase supplies or material to provide labor for any work under the supervision of their respective departments and divisions and agencies of the City involving not more than the following amounts:

Director of Public Safety: The amount set forth in Ohio Revised Code §9.17, as amended, or Seventy-Five Thousand Dollars ($75,000), whichever is greater.; and

Director of Utilities: One Hundred Thousand Dollars ($100,000.00); and

Orrville Utilities Board: Amounts over One Hundred Thousand Dollars ($100,000.00) up to Two Hundred Fifty Thousand Dollars ($250,000.00).

(b) When an expenditure with the department, division, agency or Board, other than compensation of persons employed therein, exceeds the above limits, such expenditure shall first be authorized and directed by Resolution of Council. Except as otherwise indicated in this Section, when so authorized and directed, the General Board of Control and/or the Public Utilities Board of Control, or their designees, shall make a written contract in the name of the City with the lowest and best bidder after publication by electronic means, pursuant to Ohio Revised Code §153.07, as amended.

(c) Upon the approval of a Resolution by the Council, the General Board of Control and/or the Public Utilities Board of Control, or their designees, may enter into a contract without competitive bidding for any one of the following conditions:

(1) When such purchase consists of supplies or a replacements or supplemental part or parts for a product or equipment owned by the City and the only source of supply for such supplies, part or parts is limited to a single source of the Public Utilities Board and/or any director recommends to Council that the best source is the original manufacturer;

(2) When only a single sole source exists for the purchase of a particular item of equipment;

(3) When the contract is for a professional or technical service;

(4) When a General Services Administration (GSA) price and specification is certified to the City by the vendor, and the specification meets the needs of the City;

(5) When purchase through participation in state contracts into which the Department of Administrative Services, Office of State Purchasing has entered;

(6) When Council has authorized a contract to be competitively bid and no meaningful bids are received, the General Board of Control and/or Public Utilities Board of Control may proceed to award a contract as specified in the Resolution without bidding; and

(7) When the contract is for the sale of real estate intended for economic development purposes.

Section 2: All legislation inconsistent with this Ordinance is hereby repealed.

Section 3. This Ordinance is declared to be an emergency measure necessary for the immediate preservation for the public peace, health and safety of the City and the inhabitants thereof for the reason that this action is necessary to enable timely and efficient publication of bid notices consistent with general practice and Ohio law and upon its passage shall be in full force and effect from and after its approval by the Mayor or, otherwise, take effect and be in force from and after the earliest period provided by law.

Passed this 15th day of December 2025.

Paul Jones
President of Council

Attest:

Jeanne Gault
Clerk of Council

Approved:

Mayor: Matthew Bergman

Dated: 12-15-2025

I, Jeanne Gault, Clerk of Council of the City of Orrville do hereby certify this legislation _____ adopted on _____ was duly posted on _____ within 10 days as required by the Charter of said City.